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| **Reset a Forgotten Password** | | **OMRS-007** | |
| 1. At the Login page click on Forgot your password?      1. Enter your email address that you use to login to the Online Marriage Registration Service and click on the **Reset Password** button 2. The following message will appear -      1. The email sent to you will provide you with a temporary password 2. Return to the login page and enter your username and temporary password | 1. Enter your new password, remember your new password must contain at least one symbol or punctuation character      1. Your password has been updated | |