# Community Service Scheme

## Application for Assistance – Organisation

### Applicant details

Organisation name:

Organisation address:

Postal address:

Contact name:

Contact phone number/s:

Contact email:

### Eligibility criteria

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| Are you a non-profit/charitable organisation? | [ ]  | [ ]  |
| Does your organisation have the financial capacity to employ a person to complete the services we offer? | [ ]  | [ ]  |
| Is there a person available to supervise the workers while they are on site? | [ ]  | [ ]  |
| Please provide details about the work required:                     |

I confirm that the information I have provided and the answers to the questions contained in this application are true and correct to the best of my knowledge. If the organisation’s circumstances change I agree to contact Community Corrections immediately to update details on file.

**If any information on this form is found to be false, the assistance you receive from the Community Service Scheme may be terminated.**

Applicant Signature:       Date:

Please call your local Community Corrections office if you have any further questions.

Once your application form has been submitted, Community Corrections staff will be in contact with you to organise a time to complete the on site assessment and to provide you with more detailed information about the Community Service Scheme.

### Lodging the Form

This form should be returned either in person, or via email: community.corrections@justice.tas.gov.au, to your local Community Corrections Office at:

#### South

|  |  |
| --- | --- |
| **Hobart office** | 114 Bathurst StreetHobart TAS 7000PO Box 4660Bathurst Street Post OfficeHobart TAS 7000**Phone:** (03) 6165 6700 |

#### North

|  |  |
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| **Launceston office** | 111-113 Cameron StreetLaunceston TAS 7250**Phone:** (03) 6777 2895 |

#### North-West

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| **Burnie office** | Level 3, Reece House46 Mount StreetBurnie TAS 7320PO Box 634Burnie TAS 7320**Phone:** (03) 6477 7169 |
| **Devonport office** | 57-59 Oldaker StreetDevonport TAS 7310**Phone:** (03) 6478 4343 |