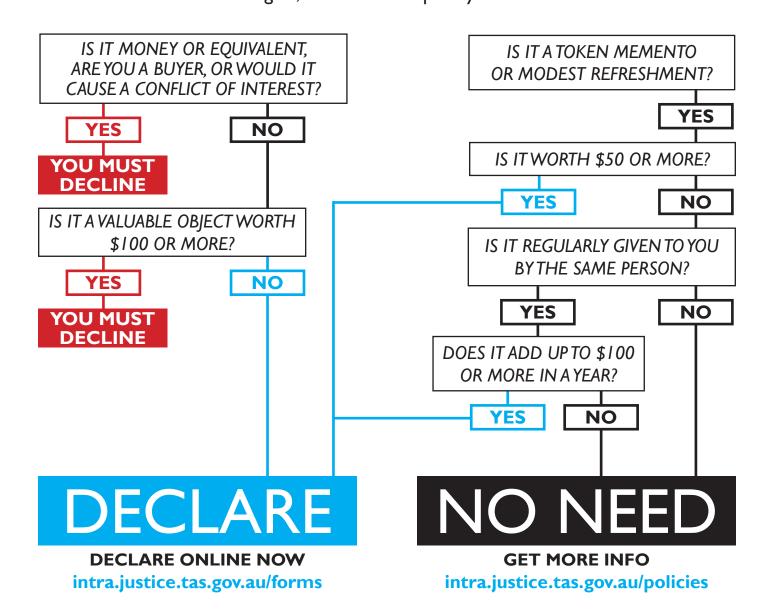
## NEW GIFT POLICY GUIDE: **DO I NEED TO DECLARE?**

DOJ staff should not expect to receive gifts, benefits or hospitality for doing a job they are paid by the public to do. In most situations, 'thanks' is enough.

You need to declare gifts, benefits or hospitality in certain circumstances.



## **DID YOU KNOW?**

All declarations over \$100 must be publicly reported each quarter.

