

NEW GIFT POLICY GUIDE: WHAT **ISN'T** CONSIDERED A GIFT?

DOJ staff should not expect to receive gifts, benefits or hospitality for doing a job they are paid by the public to do. **In most situations, 'thanks' is enough.**

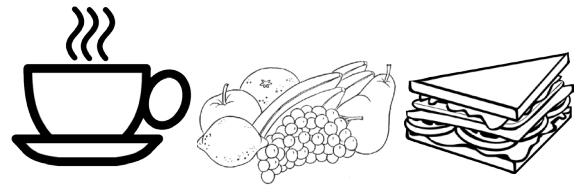
However, certain offers received from the public are not considered a gift, benefit or hospitality.

ACCEPTABLE



TOKEN MEMENTO

Item valued less than \$50, such as a card, pen, plaque/certificate, a scarf or tie, or a bottle of moderately priced wine acknowledging appreciation for a speaking engagement.



MODEST REFRESHMENT

Any food or drinks which generally are not considered a sit-down meal, such as coffee, tea, soft drinks, biscuits, sandwiches, cake, hors d'oeuvres, fruit, or any other snack.

PUBLIC DISCOUNT

If a discount is publicly advertised or available (i.e., not offered solely to you), it's not considered a gift.

RANDOM PRIZE

Given in a contest which is open to the public or to a broadly defined class of government employees.

There is no requirement to declare token mementos or modest refreshments unless you have received mementos or refreshments from a single supplier that are valued in total at over \$100 in an annual period.

See the current DOJ Gifts, Benefits and Hospitality Policy for more info
intra.justice.tas.gov.au/policies