

PRISON VISITOR INFORMATION

Visit Approval

- Prisoners can have a maximum of 10 adult approved visitors.
- You must be nominated as a visitor by the prisoner
- Once nominated, an application form will be sent in the mail
- Application forms can also be completed at the VRC, or on the Prison Service website
- Allow up to 5 business days for applications to be processed
- Contact and video visits can be booked by calling the VRC.



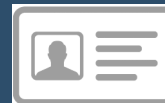
Dress Code

Visitors must dress to the following standard:

- No sandals, thongs or Ugg boots
- No transparent (see through) or revealing clothing
- No tank tops or singlets
- Clothing is to be clean and in good condition (no rips or holes above the knees)
- No hooded tops or jacket
- No jewellery - *with exception to wedding rings, engagements rings & plain earrings*
- No clothing with any gang insignia, offensive slogans, or obscene language/signage
- No scarves, beanies, or caps – *excluding religious headwear*

Adult visitors

- Current government issued photo ID is required to check-in:
 - Australian driver's license, Australian passport, Service Tas personal information card
 - Working with Vulnerable People card
 - Defence Force, Police Service or Student Identification showing a recent photo
- Attend VRC 30 minutes prior to visit time to check in
- Visitor details, hand scan, eye scan and a photo will be registered at the VRC and stored in the biometrics system
- Most facilities require access via a metal detector and biometrics hand or eye scan.



Searches before visits

To ensure no prohibited items are taken into the prison, searches may occur, which will include one or more of the following:

- turning out your pockets
- opening your mouth for inspection
- being scanned by an electronic device
- walking through a metal detector
- standing still while a drug detection dog walks around you.

Refusal to a search or discovery of any unauthorised items will result in your being asked to leave the premises. Under section 24 of the Corrections Act 1997, any attempt to bring unauthorised items into a prison is a criminal offence to which action may be taken.

Children visitors

- Children under 18 must be accompanied by an approved adult
- Visitors accompanying their children must provide one of the following:
 - Medicare, Healthcare, Concession card
 - Birth certificate
 - blue book (new born)
- Visitors accompanying someone else's child require the approval of a Minor Visitor Authorisation Form, which can be completed online or at the VRC.

Rules

- Smoking and vaping is prohibited on any prison property
- Must arrive 30 minutes before the visit session to sign in and secure belongings into a locker
- The maximum limit of items in a visit with a baby or toddler includes:
 - one bottle
 - one dummy
 - one nappy in a clear bag
- A hug and/ or kiss at the start and end of the visit is permitted
- Visitors, children and prisoners must remain in their allocated seat for the duration of the visit
- Children must not be held by prisoners
- If the toilet is used or a nappy is changed during a contact visit, the visit may be terminated or changed to a non-contact visit
- Abuse or unacceptable behaviour will result in the visit being terminated and a possible ban.



Tasmania Prison Service
Department of Justice



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Medical conditions

Notify the VRC if you have a medical condition that may prevent you from using a biometric hand scanner / eye scanner / metal detector), or if you have any of the following:

- a pacemaker or another implanted device
- temporary cast (i.e. for a broken bone)
- mobility aids (i.e. walking stick, frame, or wheelchair) or other specialist medical equipment
- asthma inhaler, epi-pen, or diabetic pen (i.e. medication that must be carried always)
- other medical condition that may impact the security screening process

a Visitor Medical Considerations Request form must be submitted with a medical certificate from a healthcare professional to the VRC.

- Medication must not be taken into the prison.

Phone

- Prisoners can have a maximum of 5 personal and 5 legal/ professional phone contacts
- You must be nominated to receive calls by the prisoner, if nominated, you will receive a call from the prison to confirm your identity and consent to calls
- Prisoners must transfer funds to their phone account to make outgoing calls.

Mail

- Mail can be sent via post or delivered to the VRC, HRP or LRP
- Emails can be sent via www.emailaprisoner.com.au
- Incoming and outgoing mail is not tracked
- Mail delivery can be subject to operational delays
- The following items are not accepted:
 - photos larger than 6" x 4"
 - cash
 - stickers
 - musical cards
 - double sided cards
 - blank cards
 - paper larger than A4



Property

- Only approved visitors can bring in property by:
 - delivering to VRC
 - posting in mail addressed to prisoner to: PO Box 24, Lindisfarne TAS 7015
- Property will only be accepted if the prisoner's request is approved
- An itemised receipt must be included with the property
- Prisoner's may sign out property to an approved visitor which must be collected from the VRC.
- Current Government issued photo ID is required to sign in and collect property



Money

- Money can be deposited at Service Tasmania
- Only approved visitors can deposit money at:
 - VRC (cash or EFTPOS)
 - Hobart Reception Prison (HRP) (cash only)
- Bank cheques or Australia Post money orders can also be sent via post
- Deposits over \$100 are not accepted
- Prisoner's accounts must not exceed \$300
- Money is deposited into the prisoner's private account
- Current Government issued photo ID is required to deposit money.



Contacts

Visitor Reception Centre (VRC)

Ph: (03) 6165 7400 – option 1.

Street address:
672 East Derwent Highway, Risdon Vale, TAS 7016

Postal address:
PO Box 24
Lindisfarne, TAS 7015

Hobart Reception Prison (HRP)

Ph: (03) 6165 8052

Street address:
27-29 Liverpool Street, Hobart, TAS 7000

Launceston Reception Prison (LRP)

Ph: (03) 6777 2963

Street address:
125-127 Cimitiere Street, Launceston, TAS 7250

www.justice.tas.gov.au/prisonservice



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