

Registry of Births, Deaths & Marriages Tasmania  
**LETTER OF AUTHORITY FROM AUTHORISED PERSON**

**If applying for a certificate on behalf of another person, the following must be provided:**

1. A letter giving permission from the person named on the certificate, or if deceased, the appropriate authorised person (as stated in the Registry's Access Policy);
2. Identification for applicant (see Births Deaths & Marriages Evidence of Identity Document); and
3. Identification of the person who is entitled to the document (see BDM Evidence of Identity Document).

The Tasmanian Registry of Births, Deaths and Marriages Certificate access policy and fees can be viewed at [www.justice.tas.gov.au/bdm](http://www.justice.tas.gov.au/bdm)

**LETTER OF AUTHORITY FROM AUTHORISED PERSON**

(Please print clearly in block letters)

I, \_\_\_\_\_  
*(insert name of person named on certificate, or if deceased, the appropriate authorised person)*

of \_\_\_\_\_  
*(insert full residential address of abovenamed person)*

**hereby authorise** \_\_\_\_\_  
*(insert full name of person you are authorising to apply for the certificate)*

**who is** \_\_\_\_\_  
*(insert relationship of authorised person the the person named in the certificate)*

**to apply for** \_\_\_\_\_  
*(insert type of certificate required e.g. Birth, Death, Marriage, Change of Name)*

**Signed:** \_\_\_\_\_ **Dated:** \_\_\_\_\_  
*(Signature of person named in the certificate, or if deceased, appropriate authorised person)*

**Daytime Contact Phone No:** \_\_\_\_\_

Office Use Only:

Approved ID Provided? Y or N

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