

Application for Search CHANGE OF NAME CERTIFICATE TASMANIA

CERTIFICATE DETAILS

If you have changed your name outside of Tasmania, you will need to apply in the State or Territory where you registered the change of name. Name changes that occurred prior to November 2000 were registered as a deed poll change of name and the certificate you will receive may be in a different format.

Please select the type of certificate you are applying for:

Certificate Types - Please refer to the BDM website for information on the types of certificate and the associated fees.

Standard Priority Standard (additional fees will apply) Extended Search

For security reasons your certificate will be sent by registered post (within Australia) and you will be charged a fee for this service. *

If you would also like express post please tick the box. Express and Registered Post

CHANGE OF NAME DETAILS

New Name

Old Name

Place of Birth

Date of Birth Gender Female Male

Date of Change Or if not known, please enter the years to be searched: From To

This office searches a five year period for the standard fee. For searches of six years or more, extended fees apply.

REASON CERTIFICATE IS REQUIRED

APPLICANT DETAILS (IDENTIFICATION REQUIRED - SEE PAGE 2)

Applicant Name

Relationship to Registered Person

If you are not the registered person Births, Deaths and Marriages may contact you requesting further evidence of relationship documentation.

Postal Address Suburb

State Postcode Country

Telephone Email

Signature _____ Date Signed

PAYMENT OPTIONS

Please include with your application a cheque or money order made payable to Births, Deaths and Marriages. Alternatively, please complete the credit card authorisation below. Credit Card Type Visa Mastercard

Card Number _____ Expiry date _____ / _____

Cardholder Name Amount (\$):

Signature _____ Date signed

For current fees please ring 1300 135 513 or visit www.justice.tas.gov.au/bdm

See page 2 for identification requirements

**If you post or email your application please send certified copies of identification by a
[Justice of the Peace or Commissioner for Declarations.](#)**

<p>IDENTIFICATION REQUIREMENTS</p> <p>You must submit three, current evidence of identity documents when applying for a certificate from Births, Deaths and Marriages. Please provide:</p> <ul style="list-style-type: none"> • one document from each list (at least one containing a signature and one showing your current residential address); or • two documents from list 2 and one from list 3 (at least one containing a signature and one showing your current residential address); or • one document from list 1 and two from list 2 (at least one containing a signature and one showing your current residential address). <p>If you are applying for a certificate at Service Tasmania you will need to present your original identification documents.</p> <p>If you are posting your application please enclose certified copies of identification by a Justice of the Peace or Commissioner for Declarations.</p> <p>HOW TO APPLY</p> <p>In Person: You may apply and pay for your certificate at any Service Tasmania Centre locations http://www.service.tas.gov.au/about/shops/</p> <p>By Post: Births, Deaths and Marriages 30 Gordons Hill Road Rosny Park Tasmania 7018 Overseas applicants must pay by credit card or bank draft in Australian dollars.</p> <p>Enquiries: For processing times, fees and details about who can apply for a certificate please see our website - www.justice.tas.gov.au/bdm or email bdm@justice.tas.gov.au</p>	<table border="1"> <tr> <td align="center">LIST 1</td> </tr> <tr> <td> <input type="checkbox"/> Australian Drivers Licence <input type="checkbox"/> Australian/Overseas Passport <input type="checkbox"/> Australian Firearms Licence <input type="checkbox"/> Australian Government issued Immicard <input type="checkbox"/> Australian Citizenship Certificate <input type="checkbox"/> Tasmanian Government Personal Information Card <input type="checkbox"/> Department of Immigration & Border Protection Certificate of Evidence of Resident Status </td> </tr> <tr> <td align="center">LIST 2</td> </tr> <tr> <td> <input type="checkbox"/> Medicare Card <input type="checkbox"/> Bank Card or ATM Card with signature <input type="checkbox"/> Australian Security Guard Licence Department of Veteran Affairs or Centrelink Pensioner <input type="checkbox"/> Concession Card or other entitlement card issued by Australian Government <input type="checkbox"/> Government Issued Working with Vulnerable People Card <input type="checkbox"/> Standard Birth Certificate issued from Interstate <input type="checkbox"/> Student Identity Card with photo issued by Education Department </td> </tr> <tr> <td align="center">LIST 3</td> </tr> <tr> <td> <input type="checkbox"/> Utility Account (electricity, water, sewerage, telephone, gas) <input type="checkbox"/> Lease or Rent Agreement <input type="checkbox"/> Council Rates Notice <input type="checkbox"/> Australian Taxation Office Assessment <input type="checkbox"/> Current school report card or letter of enrolment <input type="checkbox"/> Financial Statement (including passbook, credit, savings or cheque accounts) </td> </tr> </table>	LIST 1	<input type="checkbox"/> Australian Drivers Licence <input type="checkbox"/> Australian/Overseas Passport <input type="checkbox"/> Australian Firearms Licence <input type="checkbox"/> Australian Government issued Immicard <input type="checkbox"/> Australian Citizenship Certificate <input type="checkbox"/> Tasmanian Government Personal Information Card <input type="checkbox"/> Department of Immigration & Border Protection Certificate of Evidence of Resident Status	LIST 2	<input type="checkbox"/> Medicare Card <input type="checkbox"/> Bank Card or ATM Card with signature <input type="checkbox"/> Australian Security Guard Licence Department of Veteran Affairs or Centrelink Pensioner <input type="checkbox"/> Concession Card or other entitlement card issued by Australian Government <input type="checkbox"/> Government Issued Working with Vulnerable People Card <input type="checkbox"/> Standard Birth Certificate issued from Interstate <input type="checkbox"/> Student Identity Card with photo issued by Education Department	LIST 3	<input type="checkbox"/> Utility Account (electricity, water, sewerage, telephone, gas) <input type="checkbox"/> Lease or Rent Agreement <input type="checkbox"/> Council Rates Notice <input type="checkbox"/> Australian Taxation Office Assessment <input type="checkbox"/> Current school report card or letter of enrolment <input type="checkbox"/> Financial Statement (including passbook, credit, savings or cheque accounts)
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*** If you would like your certificate sent standard mail, by courier or overseas please contact BDM.**

PERSONAL INFORMATION PROTECTION STATEMENT

In line with the *Personal Information Protection Act 2004*, the Registry of Births, Deaths and Marriages is collecting this information so that it can determine your eligibility to obtain the requested certificate and to prevent fraud. If you do not provide all of the information requested, particularly that relating to the reason the document is required and your relationship to the registered person, then you may not be provided with a copy of the certificate. Your personal information may be disclosed to law enforcement agencies, courts and other organisations authorised to collect it.