

BDM Receipt No. \_\_\_\_\_

Registration No. \_\_\_\_\_

## Application to Add Information ADD MARRIAGE DETAILS TO BIRTH RECORD

### HOW TO ADD MARRIAGE DETAILS

**This form is to be completed and signed by both parents.**

To apply to add marriage details to a Tasmanian birth record you will need to provide the following:

An official record of marriage between the parents listed on the child's birth record.

Complete all relevant parts of this form and lodge with the required identification (see page 3).

**Please Note:** The changing of a child's name, or the addition of the other parent's details to the birth registration is a separate process.

If you forward the original birth certificate with the application, an updated version will be sent to you with the marriage details added.

### HOW TO LODGE APPLICATION

#### In Person:

If you are applying in person at the Registry of Births, Deaths and Marriages, you will need to make an appointment by phoning 1300 135 513.

#### By Post:

Send the form with your cheque, money order or credit card details to:

Births Deaths and Marriages  
30 Gordons Hill Road  
Rosny Tasmania 7018

### CERTIFICATE DETAILS

If you would like to apply for a certificate please select an option below.

Certificate Types - Please refer to the BDM website for information on the types of certificate and the associated fees.

- Standard
  Standard and Decorative
  Decorative  
 Priority Standard (additional fees will apply)

Please select the type of Decorative Certificate:  Flora  Teddy  Hands

For security reasons your certificate will be sent by registered post (within Australia) and you will be charged a fee for this service. \*

If you would also like express post please tick the box.  Express and Registered Post

### DETAILS OF CHILD

Given Name(s)

Surname

Place of Birth

Date of Birth

### DETAILS OF MARRIAGE

Place of Marriage (City/Town)

State/Country

Date of Marriage

**PARENT 1 DETAILS**

Given Name(s)	<input type="text"/>	Surname	<input type="text"/>
Place of Birth	<input type="text"/>	Date of Birth	<input type="text"/>
Occupation	<input type="text"/>		
Address	<input type="text"/>	Suburb	<input type="text"/>
State	<input type="text"/>	Postcode	<input type="text"/>
		Country	<input type="text"/>
Telephone	<input type="text"/>	Email	<input type="text"/>

**PARENT 2 DETAILS**

Given Name(s)	<input type="text"/>	Surname	<input type="text"/>
Place of Birth	<input type="text"/>	Date of Birth	<input type="text"/>
Address	<input type="text"/>	Suburb	<input type="text"/>
State	<input type="text"/>	Postcode	<input type="text"/>
		Country	<input type="text"/>
Telephone	<input type="text"/>	Email	<input type="text"/>

**PARENTS DECLARATION (IDENTIFICATION REQUIRED - SEE PAGE 3)**

I/We do solemnly and sincerely declare that the information we have provided above is true and correct to the best of our knowledge and belief. We request that the Registrar include the details of the marriage, as stated above, on the birth record of our/my child. I/We make this solemn declaration under the Oaths Act 2001.

Parent 1 Signature	<input type="text"/>	Date Signed	<input type="text"/>
Witness Signature	<input type="text"/>	Date Signed	<input type="text"/>
Witness Name	<input type="text"/>		
Parent 2 Signature	<input type="text"/>	Date Signed	<input type="text"/>
Witness Signature	<input type="text"/>	Date Signed	<input type="text"/>
Witness Name	<input type="text"/>		

**POSTAL DETAILS (DOCUMENTS WILL BE POSTED TO THIS ADDRESS)**

Postal Address	<input type="text"/>	Suburb	<input type="text"/>
State	<input type="text"/>	Postcode	<input type="text"/>
		Country	<input type="text"/>
Telephone	<input type="text"/>	Email	<input type="text"/>

**PAYMENT DETAILS**

Please include with your application a cheque or money order made payable to Births, Deaths and Marriages. Alternatively, please complete the credit card authorisation below.

Credit Card Type  Visa  Mastercard

Card Number	<input type="text"/>	Expiry date	<input type="text"/> / <input type="text"/>
Cardholder Name	<input type="text"/>	Amount (\$):	<input type="text"/>
Signature	<input type="text"/>	Date signed	<input type="text"/>

For current fees please phone 1300 135 513 or visit [www.justice.tas.gov.au/bdm](http://www.justice.tas.gov.au/bdm)

**See page 3 for identification requirements**

## IDENTIFICATION REQUIREMENTS

If you have completed the declaration on Page 2 you must provide identification.

<p><b>IDENTIFICATION REQUIREMENTS</b></p> <p>You must provide <b>three, current</b> evidence of identity documents when submitting this form to Births, Deaths and Marriages. Please provide:</p> <ul style="list-style-type: none"> <li>· <b>one document from each list (at least one containing a signature and one showing your current residential address);</b></li> <li style="padding-left: 20px;">or</li> <li>· <b>two documents from list 2 and one from list 3 (at least one containing a signature and one showing your current residential address);</b></li> <li style="padding-left: 20px;">or</li> <li>· <b>one document from list 1 and two from list 2 (at least one containing a signature and one showing your current residential address).</b></li> </ul> <p>If you are applying in person at Births Deaths &amp; Marriages you will need to present your original identification documents.</p> <p>If you are posting your application please enclose certified copies of identification by a <a href="#">Justice of the Peace</a>.</p> <p><b>HOW TO APPLY</b></p> <p><b>In Person:</b></p> <p>If you are applying in person at the Registry of Births, Deaths and Marriages, you will need to make an appointment by phoning 1300 135 513</p> <p><b>By Post:</b>          Births, Deaths and Marriages          30 Gordons Hill Road          Rosny Park Tasmania 7018          Overseas applicants must pay by credit card or bank draft in Australian dollars.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr style="background-color: #e0f2f1;"> <th style="text-align: center; padding: 5px;">LIST 1</th> </tr> <tr> <td style="padding: 5px;"> <input type="checkbox"/> Australian Drivers Licence  <input type="checkbox"/> Australian/Overseas Passport  <input type="checkbox"/> Australian Firearms Licence  <input type="checkbox"/> Australian Government issued Immicard  <input type="checkbox"/> Australian Citizenship Certificate  <input type="checkbox"/> Tasmanian Government Personal Information Card  <input type="checkbox"/> Department of Immigration &amp; Border Protection Certificate of Evidence of Resident Status                 </td> </tr> <tr style="background-color: #e0f2f1;"> <th style="text-align: center; padding: 5px;">LIST 2</th> </tr> <tr> <td style="padding: 5px;"> <input type="checkbox"/> Medicare Card  <input type="checkbox"/> Bank Card or ATM Card with signature  <input type="checkbox"/> Australian Security Guard Licence                      Department of Veteran Affairs or Centrelink Pensioner  <input type="checkbox"/> Concession Card or other entitlement card issued by Australian Government  <input type="checkbox"/> Government Issued Working with Vulnerable People Card  <input type="checkbox"/> Standard Birth Certificate issued in Australia  <input type="checkbox"/> Student Identity Card with photo issued by Education Department                 </td> </tr> <tr style="background-color: #e0f2f1;"> <th style="text-align: center; padding: 5px;">LIST 3</th> </tr> <tr> <td style="padding: 5px;"> <input type="checkbox"/> Utility Account (electricity, water, sewerage, telephone, gas)  <input type="checkbox"/> Lease or Rent Agreement  <input type="checkbox"/> Council Rates Notice  <input type="checkbox"/> Australian Taxation Office Assessment  <input type="checkbox"/> Current school report card or letter of enrolment  <input type="checkbox"/> Financial Statement (including passbook, credit, savings or cheque accounts)                 </td> </tr> </table>	LIST 1	<input type="checkbox"/> Australian Drivers Licence <input type="checkbox"/> Australian/Overseas Passport <input type="checkbox"/> Australian Firearms Licence <input type="checkbox"/> Australian Government issued Immicard <input type="checkbox"/> Australian Citizenship Certificate <input type="checkbox"/> Tasmanian Government Personal Information Card <input type="checkbox"/> Department of Immigration & Border Protection Certificate of Evidence of Resident Status	LIST 2	<input type="checkbox"/> Medicare Card <input type="checkbox"/> Bank Card or ATM Card with signature <input type="checkbox"/> Australian Security Guard Licence Department of Veteran Affairs or Centrelink Pensioner <input type="checkbox"/> Concession Card or other entitlement card issued by Australian Government <input type="checkbox"/> Government Issued Working with Vulnerable People Card <input type="checkbox"/> Standard Birth Certificate issued in Australia <input type="checkbox"/> Student Identity Card with photo issued by Education Department	LIST 3	<input type="checkbox"/> Utility Account (electricity, water, sewerage, telephone, gas) <input type="checkbox"/> Lease or Rent Agreement <input type="checkbox"/> Council Rates Notice <input type="checkbox"/> Australian Taxation Office Assessment <input type="checkbox"/> Current school report card or letter of enrolment <input type="checkbox"/> Financial Statement (including passbook, credit, savings or cheque accounts)
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**\* If you would like your certificate sent standard mail, by courier or overseas please contact BDM.**

### PERSONAL INFORMATION PROTECTION STATEMENT

The Registry of Births, Deaths and Marriages is collecting this information to assess your application to add details to the birth register. Your personal information may be disclosed to law enforcement agencies, courts and other organisations authorised to collect it.