

BDM Receipt No _____

Registration No. _____

Application to Add Information

ADD BIOLOGICAL FATHER TO BIRTH RECORD

HOW TO ADD BIOLOGICAL FATHER'S DETAILS

To apply to add the biological father's details to a Tasmanian birth record you will need to provide the following:

Consent of Parents:

This form is to be completed and signed by both parents. If father's details are already included on the birth record, the application must be supported by DNA evidence confirming the paternity of the new father. If only one parent is lodging the form, the application must be supported by DNA evidence or court order.

DNA evidence must meet the requirements of Family Law Regulations. Seek advice from your medical practitioner.

Changing a child's name is a separate process.

You must complete all relevant parts of this form and lodge with the required identification.

Legal Guardian:

If you are a Court appointed legal guardian of the child you **MUST** provide a Court stamped copy of the Court Order granting legal guardianship.

Additional Information:

If a parent is deceased proof of death must be provided. DNA evidence or a court order is also required.

If you forward your original birth certificate with the application, an updated version will be sent to you with the father's details added.

Faxed or scanned application forms of identification will **not** be accepted.

HOW TO LODGE APPLICATION

In Person:

If you are applying in person at the Registry of Births, Deaths and Marriages, you will need to make an appointment by phoning 1300 135 513.

By Post:

Send the form with your cheque, money order or credit card details to:

Births Deaths and Marriages
30 Gordons Hill Road
Rosny Tasmania 7018

CERTIFICATE DETAILS

If you would like to exchange an original certificate or apply for an updated certificate please select an option below.
Certificate Types - Please refer to the BDM website for information on the types of certificate and the associated fees.

- | | | |
|--|---|--|
| <input type="checkbox"/> Exchange Standard | <input type="checkbox"/> Exchange Standard and Decorative | <input type="checkbox"/> Exchange Decorative |
| <input type="checkbox"/> Apply Standard | <input type="checkbox"/> Apply Standard and Decorative | <input type="checkbox"/> Apply Decorative |

Please select the type of Decorative Certificate: Flora Teddy Hands

Your certificate will be sent by standard mail. If you wish to pay for postage please indicate below:

- Registered Post Express Post

DETAILS OF CHILD

Given Name(s)

Surname

Place of Birth

Date of Birth

FATHER'S DETAILS

Given Name(s)	<input type="text"/>	Surname	<input type="text"/>
Place of Birth	<input type="text"/>	Date of Birth	<input type="text"/>
Occupation	<input type="text"/>		
Address	<input type="text"/>	Suburb	<input type="text"/>
State	<input type="text"/>	Postcode	<input type="text"/>
		Country	<input type="text"/>
Telephone	<input type="text"/>	Email	<input type="text"/>

MOTHER'S DETAILS

Given Name(s)	<input type="text"/>	Surname	<input type="text"/>
Place of Birth	<input type="text"/>	Date of Birth	<input type="text"/>
Address	<input type="text"/>	Suburb	<input type="text"/>
State	<input type="text"/>	Postcode	<input type="text"/>
		Country	<input type="text"/>
Telephone	<input type="text"/>	Email	<input type="text"/>

PARENTS DECLARATION (IDENTIFICATION REQUIRED - SEE PAGE 3)

I/We do solemnly and sincerely declare that we are the natural mother and father of the child named above. We request that the Registrar include the details of the father, as stated above, on the birth record of our/my child. I/We make this solemn declaration under the Oaths Act 2001.

Mother's Signature	<input type="text"/>	Date Signed	<input type="text"/>
JP's Signature	<input type="text"/>	Date Signed	<input type="text"/>
JP's Name	<input type="text"/>	JP's Number	<input type="text"/>
Father's Signature	<input type="text"/>	Date Signed	<input type="text"/>
JP's Signature	<input type="text"/>	Date Signed	<input type="text"/>
JP's Name	<input type="text"/>	JP's Number	<input type="text"/>

POSTAL DETAILS (DOCUMENTS WILL BE POSTED TO THIS ADDRESS)

Postal Address	<input type="text"/>	Suburb	<input type="text"/>
State	<input type="text"/>	Postcode	<input type="text"/>
		Country	<input type="text"/>
Telephone	<input type="text"/>	Email	<input type="text"/>

PAYMENT DETAILS

Please include with your application a cheque or money order made payable to Births, Deaths and Marriages. Alternatively, please complete the credit card authorisation below. Credit Card Type Visa Mastercard

Card Number	<input type="text"/>	Expiry date	<input type="text"/> / <input type="text"/>
Cardholder Name	<input type="text"/>	Amount (\$):	<input type="text"/>
Signature	<input type="text"/>	Date signed	<input type="text"/>

For current fees please phone 1300 135 513 or visit www.justice.tas.gov.au/bdm

See page 3 for identification requirements

IDENTIFICATION REQUIREMENTS

If you have completed the declaration on Page 2 you must provide identification.

<p>IDENTIFICATION REQUIREMENTS</p> <p>You must provide three, current evidence of identity documents when submitting this form to Births, Deaths and Marriages. Please provide:</p> <ul style="list-style-type: none"> · one document from each list (at least one containing a signature and one showing your current residential address); <li style="padding-left: 20px;">or · two documents from list 2 and one from list 3 (at least one containing a signature and one showing your current residential address); <li style="padding-left: 20px;">or · one document from list 1 and two from list 2 (at least one containing a signature and one showing your current residential address). <p>If you are applying in person at Births Deaths & Marriages you will need to present your original identification documents.</p> <p>If you are posting your application please enclose certified copies of identification by a Justice of the Peace.</p> <p>HOW TO APPLY</p> <p>In Person:</p> <p>If you are applying in person at the Registry of Births, Deaths and Marriages, you will need to make an appointment by phoning 1300 135 513</p> <p>By Post:</p> <p>Births, Deaths and Marriages 30 Gordons Hill Road Rosny Park Tasmania 7018</p> <p>Overseas applicants must pay by credit card or bank draft in Australian dollars.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr style="background-color: #e0f2f1;"> <th style="text-align: center; padding: 5px;">LIST 1</th> </tr> <tr> <td style="padding: 5px;"> <input type="checkbox"/> Australian Drivers Licence <input type="checkbox"/> Australian/Overseas Passport <input type="checkbox"/> Australian Firearms Licence <input type="checkbox"/> Australian Government issued Immicard <input type="checkbox"/> Australian Citizenship Certificate <input type="checkbox"/> Tasmanian Government Personal Information Card <input type="checkbox"/> Department of Immigration & Border Protection Certificate of Evidence of Resident Status </td> </tr> <tr style="background-color: #e0f2f1;"> <th style="text-align: center; padding: 5px;">LIST 2</th> </tr> <tr> <td style="padding: 5px;"> <input type="checkbox"/> Medicare Card <input type="checkbox"/> Bank Card or ATM Card with signature <input type="checkbox"/> Australian Security Guard Licence Department of Veteran Affairs or Centrelink Pensioner <input type="checkbox"/> Concession Card or other entitlement card issued by Australian Government <input type="checkbox"/> Government Issued Working with Vulnerable People Card <input type="checkbox"/> Standard Birth Certificate issued from Interstate <input type="checkbox"/> Student Identity Card with photo issued by Education Department </td> </tr> <tr style="background-color: #e0f2f1;"> <th style="text-align: center; padding: 5px;">LIST 3</th> </tr> <tr> <td style="padding: 5px;"> <input type="checkbox"/> Utility Account (electricity, water, sewerage, telephone, gas) <input type="checkbox"/> Lease or Rent Agreement <input type="checkbox"/> Council Rates Notice <input type="checkbox"/> Australian Taxation Office Assessment <input type="checkbox"/> Current school report card or letter of enrolment <input type="checkbox"/> Financial Statement (including passbook, credit, savings or cheque accounts) </td> </tr> </table>	LIST 1	<input type="checkbox"/> Australian Drivers Licence <input type="checkbox"/> Australian/Overseas Passport <input type="checkbox"/> Australian Firearms Licence <input type="checkbox"/> Australian Government issued Immicard <input type="checkbox"/> Australian Citizenship Certificate <input type="checkbox"/> Tasmanian Government Personal Information Card <input type="checkbox"/> Department of Immigration & Border Protection Certificate of Evidence of Resident Status	LIST 2	<input type="checkbox"/> Medicare Card <input type="checkbox"/> Bank Card or ATM Card with signature <input type="checkbox"/> Australian Security Guard Licence Department of Veteran Affairs or Centrelink Pensioner <input type="checkbox"/> Concession Card or other entitlement card issued by Australian Government <input type="checkbox"/> Government Issued Working with Vulnerable People Card <input type="checkbox"/> Standard Birth Certificate issued from Interstate <input type="checkbox"/> Student Identity Card with photo issued by Education Department	LIST 3	<input type="checkbox"/> Utility Account (electricity, water, sewerage, telephone, gas) <input type="checkbox"/> Lease or Rent Agreement <input type="checkbox"/> Council Rates Notice <input type="checkbox"/> Australian Taxation Office Assessment <input type="checkbox"/> Current school report card or letter of enrolment <input type="checkbox"/> Financial Statement (including passbook, credit, savings or cheque accounts)
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PERSONAL INFORMATION PROTECTION STATEMENT

The Registry of Births, Deaths and Marriages is collecting this information to assess your application to add details to the birth register. Your personal information may be disclosed to law enforcement agencies, courts and other organisations authorised to collect it.