

Application for Search

BIRTH CERTIFICATE TASMANIA

BDM Receipt no _____

Index no _____

CERTIFICATE DETAILS

Please select the type of certificate you are applying for:

Certificate Types - Please refer to the BDM website for information on the types of certificates and the associated fees.

- Standard
 Standard and Decorative
 Decorative
 Priority Standard (additional fees will apply)
 Extract (not suitable for ID Purposes)
 Extended Search

Please select the type of Decorative Certificate: Flora Teddy Hands

For security reasons your certificate will be sent by registered post (within Australia) and you will be charged a fee for this service. *

If you would also like express post please tick the box. Express and Registered Post

DETAILS OF BIRTH

If you were born outside of Tasmania you will need to apply in the State or Territory where you were born.

Surname at Birth

Given Name/s

Place of Birth in Tasmania (City or Town)

Date of Birth Current Age If you do not know the year of birth please enter the years to be searched: From To

This office searches a five year period for the standard fee. For searches of six years or more, extended fees apply.

Please select if you are providing details of natural parents or adopted parents. Natural Adopted

Father's Full Name

Mother's Full Maiden Name

REASON CERTIFICATE IS REQUIRED

APPLICANT DETAILS (IDENTIFICATION REQUIRED - SEE PAGE 2)

Applicant Name Relationship to Registered Person

If you are not the registered person Births, Deaths and Marriages may contact you requesting further evidence of relationship documentation.

Postal Name

Postal Address Suburb

State Postcode Country

Telephone Email

Signature _____ Date Signed

PAYMENT OPTIONS

Please include with your application a cheque or money order made payable to Births, Deaths and Marriages. Alternatively, please complete the credit card authorisation below.

Credit Card Type Visa Mastercard

Card Number _____ Expiry date _____ / _____

Cardholder Name Amount (\$):

Signature _____ Date signed

If you post or email your application please send **certified copies of identification by a Justice of the Peace or Commissioner for Declarations.**

IDENTIFICATION REQUIREMENTS

You must submit **three, current** evidence of identity documents when applying for a certificate from Births, Deaths and Marriages. Please provide:

- **one document from each list (at least one containing a signature and one showing your current residential address);**
- or
- **two documents from list 2 and one from list 3 (at least one containing a signature and one showing your current residential address);**
- or
- **one document from list 1 and two from list 2 (at least one containing a signature and one showing your current residential address).**

If you have changed your name please provide evidence such as a marriage or change of name certificate.

If you are applying for a certificate at Service Tasmania you will need to present your original identification documents.

If you post or email your application please send certified copies of identification by a [Justice of the Peace or Commissioner for Declarations](#).

HOW TO APPLY

In Person:

You may apply and pay for your certificate at any Service Tasmania Centre locations <http://www.service.tas.gov.au/about/shops/>

By Post:

Births, Deaths and Marriages
30 Gordons Hill Road
Rosny Park Tasmania 7018

Overseas applicants must pay by credit card or bank draft in Australian dollars.

Enquiries:

For processing times, fees and details about who can apply for a certificate please see our website - www.justice.tas.gov.au/bdm or email bdm@justice.tas.gov.au

For more information on identification requirements visit the [Tasmanian Births Deaths and Marriages Website](#).

LIST 1

- Australian Drivers Licence
- Australian/Overseas Passport
- Australian Firearms Licence
- Australian Government issued Immicard
- Australian Citizenship Certificate
- Tasmanian Government Personal Information Card
- Department of Immigration & Border Protection Certificate of Evidence of Resident Status

LIST 2

- Medicare Card
- Bank Card or ATM Card with signature
- Australian Security Guard Licence
- Department of Veteran Affairs or Centrelink Pensioner
- Concession Card or other entitlement card issued by Australian Government
- Government Issued Working with Vulnerable People Card
- Standard Birth Certificate issued in Australia
- Student Identity Card with photo issued by Education Department

LIST 3

- Utility Account (electricity, water, sewerage, telephone, gas)
- Lease or Rent Agreement
- Council Rates Notice
- Australian Taxation Office Assessment
- Current school report card or letter of enrolment
- Financial Statement (including passbook, credit, savings or cheque accounts)

***If you would like your certificate sent standard mail, by courier or overseas please contact BDM.**

PERSONAL INFORMATION PROTECTION STATEMENT

In line with the *Personal Information Protection Act 2004*, the Registry of Births, Deaths and Marriages is collecting this information so that it can determine your eligibility to obtain the requested certificate and to prevent fraud. If you do not provide all of the information requested, particularly that relating to the reason the document is required and your relationship to the registered person, then you may not be provided with a copy of the certificate. Your personal information may be disclosed to law enforcement agencies, courts and other organisations authorised to collect it.